

SWEET project

A meeting of the **SWEET project** will be held from 10.45 am on 14th January – 3.00 pm on 15th January 2020 in Elm Grove Conference Centre, University of Roehampton, London.

AGENDA

Day one

10.45 am - Arrival and refreshments

11.15am – Welcome and update from SWEET Project Co-ordinators/Co-coordinator (Jo Harrold, Jason Halford and Anne Raben)

Session chair: TBC

11.30 am - Introducing new members of the Consortium – Individuals to Outline Roles

11.45 am - SWEET Project reporting – Timelines and Financial and Scientific reporting

12.45 pm - SWEET Communication plan – Project Manager

1.00 pm - Lunch and Question and Answer Session

Session chair: TBC

1.30 pm - Report from Work Package 1

1.45 pm - Report from Work Package 2

2.00 pm - Report on the use of S&SEs in Baked Goods – Cargill (Corey Scott)

2.30 pm - Report on Delays and Timeline Amendment WP1/WP2

3.00 pm - Report from Work Package 3

3.15 pm - Report from Work Package 4

3.30 pm - Break (and group photograph)

4.00 pm - Report from Work Package 5

4.15 pm - Report from Work Package 6

4.30 pm - Gender action plan (WP6) – Data Collection (CorePage)

5.00 pm - Report from Cross-cutting themes - Integration

5.15 pm - Finish

SWEET project

AGENDA

Day two

Session chair: TBC

8.15 am - Welcome and refreshments

8.30 am - Reconvene

8.45 am - SWEET Dissemination and Exploitation plan - EASO (Euan Woodward) lead

9.15 am – Interactive Work Package updates (Posters or similar)

10.15 am - Break

10.30 am - Breakout for Work Package Planning (WP 1,2,3,4, 5 and 6)

1.00 pm – Lunch and SWEET Steering Committee meeting

1.45 pm - Report from SIAB

2.15 pm – AOB i) General project meeting (month xx)

ii) ECO/ICO

iii) Project poster/leaflets

iv) Deliverables

2.45 pm - Closing remarks and questions

3.00 pm – Close